

LLP Member UIDs:

To check which **LLP Members** still require ID verification, follow these steps:

1. Go to:

Select All > IDs Required (ECCTA) > LLP ID Table

The screenshot shows the LLP Member UIDs interface. At the top right, it says "Large Cossec Practice LLP (Andy) Developer - Test Gateway ON Return to client list". The main navigation bar includes "My office", "Select all...", "Company", "Person", "Filing", "Documents", "Companies Hse", and "Sign out". A sidebar menu is open, showing "IDs Required (ECCTA)" selected. Below the sidebar, there are several sections: "Next 7 days, previous 7 days, 6/6/2025 to 20/6/2025. Suggestions from current workflow, deadlines, filing", "Items saved as pending", and "You haven't used client checklists in conjunction with CS01 filing as yet. Client checklists cover all relevant filing requirements, so your clients can authorise CS01 filing in a clear and complete way enabling un-reported changes and mistakes to be easily identified." The main content area shows "HOME - ACTION STATION -" and a table with columns: "Director ID Table", "LLP ID Table", "PSC ID Table (Coming Soon)", "CH Filing", "Client", "Partner", "Manager", "Staff", "ref1", "ref2". At the bottom, there are tabs for "Companies", "People", "E-filing", and "Formations".

This will open a table with the following columns for each Member:

- **Name** – The full name of the LLP Member.
- **UIDs Received?** – Indicates whether a UID (Unique Identifier) has been received.
- **ID Number** – Displays the UID if available
- **CS01 Due Date** – Shows the next confirmation statement due date.
- **Number of Companies** – The number of LLPs the Member is associated with.
- **Number of Roles** – The number of roles held by the LLP Member.
- **Status** – Indicates whether ID is required, with a dropdown menu that can be used to update the status.
- **Last Update?** – Shows the date of the most recent update.
- **By Whom?** – Displays the name of the team member who last made a change.

LLP MEMBER UIDS NEEDED

Name	UID Received?	ID Number	Next CS01 due	Number of Companies	Number of Roles	Status	Last Update?	By Whom?
BARROWS, Michelle	No		18/8/2025	1	1	ID Required	2025-06-10 13:00:19	System
BARTOLETTI, Mark Robert	No		5/5/2025	1	1	ID Required	2025-06-10 13:00:19	System
CORWIN, Richard Hugh Galabin	No		18/8/2025	1	1	ID Required	2025-06-10 13:00:19	System
CRUICKSHANK, Christopher Freeman	No		5/5/2025	1	1	ID Required	2025-06-10 13:00:19	System
DENESIK, Stavros	No		5/9/2025	1	1	ID Required	2025-06-10 13:00:19	System
DICKI, Paul Antony	No		14/3/2025	1	1	ID Required	2025-06-10 12:50:04	System
FAHEY, Stephen	No		18/8/2025	1	1	Client Contacted	2025-06-10 13:02:30	Andrew Prewett
GRANT, HELEN	No		28/5/2025	1	1	ID Required	2025-06-10 12:50:04	System
GUTMANN, Matthew Francis Tamar	No		25/11/2025	1	1	ID Required	2025-06-10 13:00:19	System
HAHN, Adam Peter	No			1	1	ID Required	2025-06-10 13:00:19	System
HERMISTON, Richard Charles	No			1	1	ID Required	2025-06-10 12:50:04	System

Additional Features:

- **Hover for Details** – Hover over the **Number of Companies** or **Number of Roles** values to view more detail, including company names, roles of the member, and associated CS01 due dates.
- **Update Status** – You can update statuses directly from the table and save your changes.
- **Export** – Use the **Print & Export** button to download the table as needed.
- **Sort by CS01 Due Date** – The table can be sorted by confirmation statement deadlines to help prioritise actions.